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# Sage Intacct: 2023 R2 and R3 Highlights

September 26th, 2023



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# Learning Objectives

## Explain

Explain the feature enhancements from Sage Intacct's 2023 R2 and R3 releases

## Determine

Determine which (if any) enhancements are pertinent to your day-to-day tasks





# Explain feature Enhancements from R2 and R3





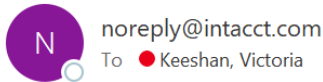
# Company and Admin Enhancements



# Lockout Emails (R2)

- **What has Changed:** Intacct now sends an email when a user is locked out
- **Benefit:** When a user is locked out of Sage Intacct, the user receives an email to let them know that they are locked out and that an admin can reset their password. This saves time!
- User will receive following email when locked out of Intacct

Your Sage Intacct account has been locked



## EXTERNAL EMAIL

You have exceeded the maximum number of login attempts to Sage Intacct. Contact your company's Sage Intacct administrator to reset your password.

Company ID: PE\_GBD-prv

User ID: vkeeshan

Thank you,  
Sage Intacct



# SIREN and SIRET now supported (R2)

- **What has changed:** Sage Intacct now supports SIREN and SIRET, unique identifiers for companies in France
- **Benefit:** Meets French business requirements
  - SIREN: 9-digit number that identifies the company itself
  - SIRET: 14-digit number that starts with the SIREN number of a company and is followed by another 5 digits that identifies the company's physical location or branch



# SIREN and SIRET now supported (R2)

- SIREN and SIRET now supported by Sage Intacct, allows companies in different locales to integrate their financial data easily into Intacct.

## ▼ Company information

ID

PE\_GBD-prv

Name

Wholesale Distribution

Use ISO country codes 

Tax ID

--

**SIRET**

12345678944556





# SIREN and SIRET now supported (R2)

- Company/Location/Entity/Contacts

## ☰ Location information

### Location

ID ⓘ

110

Name

New York

Parent

[100--USA1](#)

[Tax ID](#)

--

SIRET

12345678911111

## ☰ Entity information

[Entity information](#) [Holiday](#)

### Entity

ID

100

Name

USA1

[Federal ID](#)

10-5000023

Operating country

Select

[Tax ID](#)

--

SIRET

12345678922222

## Contact information

[Contact information](#) [Mailing information](#) [Additional information](#)

Secondary phone

--

Mobile phone

--

Pager

--

Secondary URL

--

Tax ID

--

SIRET

12345678933333



# New and updated permissions (R2)

- **What has changed:** New permissions for Accounts Payable, Accounts Receivable, General Ledger, Order Entry and Purchasing
- **Benefit:** Greater control over user permissions
  - Accounts Payable > Taxable payments annual report (TPAR): Run
    - When TPAR is enabled for an Australian company or entity, this permission allows a user to run the report
  - Accounts Receivable > Posted Payments > Edit reversal
    - You can now edit the reversal date on posted payments to correct the date on which the reversal transaction posts to the GL



# New and updated permissions (R2)

- General Ledger > Books: Lock closed periods
  - You can lock a closed period to ensure that your records for that period do not change
- Order Entry > Order Entry transactions: View all for Employee
  - Employee users can view all transaction types, such as quotes, orders, invoices, shipping, and returns to increase your organization's overall efficiency
- Purchasing > Purchasing transactions: View all for Employee
  - Employee users can view all transaction types, such as quotes, orders, invoices, shippers, and returns to increase your organization's overall efficiency



# New and updated permissions (R3)

- Cash management: Bank Transactions permissions for integrations is now called ***Bank transactions for API and Import***
- **Benefits:** Intacct has renamed the permissions to better reflect the functionality

## Cash Management Permissions

[Save](#) [Cancel](#) [Help](#)

|                                      |  |  |   |  |  |   |  |  |
|--------------------------------------|--|--|---|--|--|---|--|--|
| Reconcile bank                       | <input checked="" type="checkbox"/> List | <input checked="" type="checkbox"/> View | <input checked="" type="checkbox"/> Add | <input checked="" type="checkbox"/> Edit   | <input checked="" type="checkbox"/> Delete | <input checked="" type="checkbox"/> Reconcile | <input checked="" type="checkbox"/> Report | <input checked="" type="checkbox"/> Reopen |
| Bank transactions for API and import | <input checked="" type="checkbox"/> View | <input checked="" type="checkbox"/> List | <input checked="" type="checkbox"/> Add | <input checked="" type="checkbox"/> Delete |  |   |  |  |



# Announcing FACTS with Sage Intacct (R3)

**What has changed:** You can now integrate FACTS with Sage Intacct. FACTS is a leading provider of tools and solutions for K-12 education sector in the US.

**Benefits:** This offering is a connected suite to K-12 private, faith-based, and charter schools in the US for tuition management, fee collection, financial management, and fund accounting.

| Requirements          |                                |
|-----------------------|--------------------------------|
| Subscription          | FACTS with advanced accounting |
|                       | Sage Intacct core financials   |
|                       | Platform Services              |
| Regional availability | United States, only            |



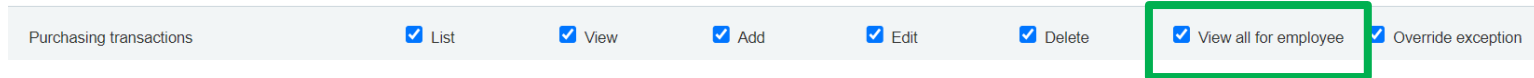


# Purchasing/Order Entry Enhancements

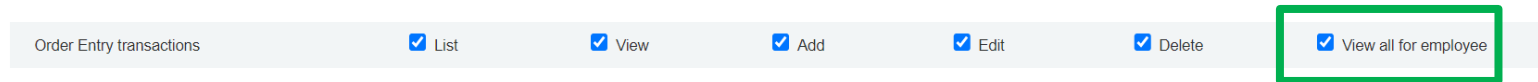


# Order Entry/Purchasing Employee Permission Update (R2)

- **What has changed:** greater control to give employee users permission to view transactions
- **Benefit:** expanded permissions increase your organization's efficiency without added expense
- Under Purchasing permissions > Purchasing transactions, the permission VIEW ALL FOR EMPLOYEE has been added



- Under Order Entry permissions > Order Entry transactions, the permission VIEW ALL FOR EMPLOYEE has been added



# Order Entry/Purchasing Employee Permission Update (R2)

- When this permission is selected, an employee user has these additional capabilities on the Order Entry application menu (Order Entry > All tab)
  - See all the transaction types under Transactions
  - See all the transaction types under View transactions
  - Select the view link on any of those list pages to drill into the details of a particular transaction
  - Run Order Entry reports that include all transaction types
- Previously, employee users could only list/view transactions with a transaction type==quote





# Order Entry/Purchasing Employee Permission Update (R2)

## Things to keep in mind:

- The permissions or employee users to be able to add, edit and delete transactions with a transaction type of quote do not change
- What if the Restrict employee user access to purchase documents options is on?
  - If restrict employee user access to purchase documents is enabled on the Configure Purchasing page, employee users with View permission or View and View all for Employee permissions can only see the quote type transactions that they created. They cannot see the quote type transactions that other users created.
- Employee users with View all for Employee permission can run Purchasing reports that include all transaction types. However, they can only drill into the details for quote type transactions that they created.



# Order Entry/Purchasing Employee Permission Update (R2) e

## What dependencies should I think about?

- Employee users can only create purchasing transactions that have a Template type of Quote
- ‘Restrict employee user access to purchase documents’ is a setting in the Purchasing configuration that controls what Employee users see in purchasing transaction lists other than their own documents in the purchasing transactions list.
- With the new permission VIEW ALL FOR EMPLOYEE, if the ‘Restrict employee user access to purchase documents’ option is enabled on the Configure Purchasing page, the user only sees transactions with a type other than quote when running Purchasing reports



# Order Entry/Purchasing Employee Permission Update (R2)

## Configure Purchasing

▼ Enable functionality

- Use ledger and subledger restrictions for future posting dates
- Enable draft mode
- Restrict employee user access to purchase documents

- Restrict employee user access to purchase documents option allows the user to only see transactions with a type other than quote when running Purchasing reports.

## Purchasing transactions: Purchase Requisition

[Add](#) [Delete](#) [Done](#) [Import](#) [Exp](#)

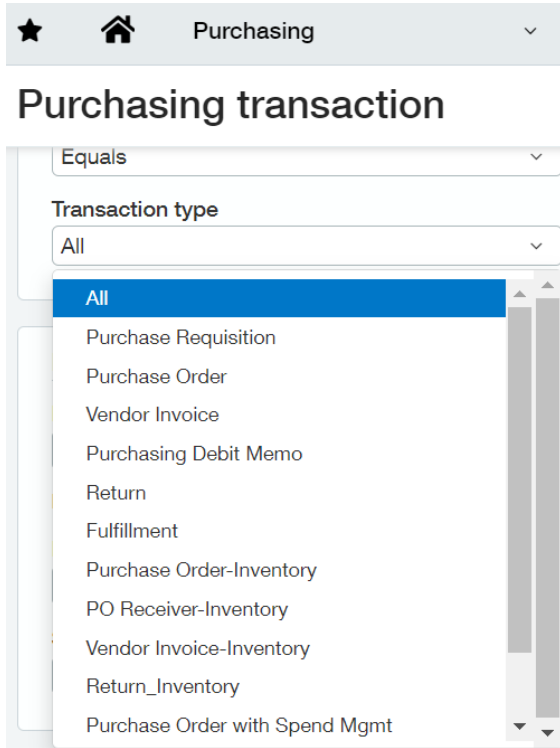
Created by ▼ Manage views ▼  Include private [Advanced filters](#) [Clear all filters](#)

(1)

| Document number                                  | Date ▲     | State   | Vendor name          | Reference number | Type                 | Created by |  |
|--|------------|---------|----------------------|------------------|----------------------|------------|--|
| <a href="#">Edit</a> <a href="#">View</a> PR0006 | 05/08/2023 | Pending | State Farm Insurance |                  | Purchase Requisition | vkeshan    | <a href="#">Convert</a> <a href="#">Print or email</a> |



# Order Entry/Purchasing Employee Permission Update (R2)



The screenshot shows a software interface for the 'Purchasing' module. At the top, there is a navigation bar with a star icon, a home icon, and the text 'Purchasing'. Below this, the title 'Purchasing transaction' is displayed. A dropdown menu is open, showing a list of transaction types. The 'All' option is currently selected and highlighted in blue. The list includes: All, Purchase Requisition, Purchase Order, Vendor Invoice, Purchasing Debit Memo, Return, Fulfillment, Purchase Order-Inventory, PO Receiver-Inventory, Vendor Invoice-Inventory, Return\_Inventory, and Purchase Order with Spend Mgmt.

Restrict employee user access to purchase documents option allows the user to only see transactions with a type other than quote when running Purchasing reports.



# Match Tolerances – Purchasing Transactions (R3)

**What has changed:** With match tolerances, Sage Intacct automatically compares the quantities and unit prices that appear on Purchasing Transactions

**Benefits:** Reduces the risk of fraud and financial loss by preventing the reimbursement of unauthorized purchases. Also, identified frequent mistakes on receipts and vendor invoices that can be a sign of a broader business issue

## Configure Purchasing

Enable draft mode

Restrict employee user access to purchase documents

Display payment status

Enable advanced processing ?

Enable deliver-to contact at the header level

Create additional posting transactions in transaction currency

Enable match tolerances

Match tolerance GL account

|   | Transaction definition to validate                    | Quantity tolerance percent            | Price tolerance percent                 |   |
|---|---|---------------------------------------|---|---|
| 1 | Vendor Invoice  | 5.00                                  | 5.00                                    | + |
| 2 | <input type="text" value="Transaction definition 1"/> | <input type="text" value="Quantity"/> | <input type="text" value="Price tolk"/> | + |

Use the item dimensions in subtotals at the top level ?

Edit subtotal dimensions at the top level ?



# Match Tolerances – Purchasing Transactions (R3)

Vendor Invoice-VI1056

This transaction has one or more match tolerance exceptions.

Transaction History

| Transaction date | Date due   | Item totals | Subtotals | Transaction total | Transaction status |
|------------------|------------|-------------|-----------|-------------------|--------------------|
| 04/17/2023       | 05/17/2023 | 3,500.00    | 0.00      | 3,500.00          | Exception          |

Date: 04/17/2023 GL posting date: 04/17/2023  
Vendor: V00004--ACE PARKING Pay to: ACE PARKING Return to: ACE PARKING

Sage Intacct HK MCP Share Accrual Top level

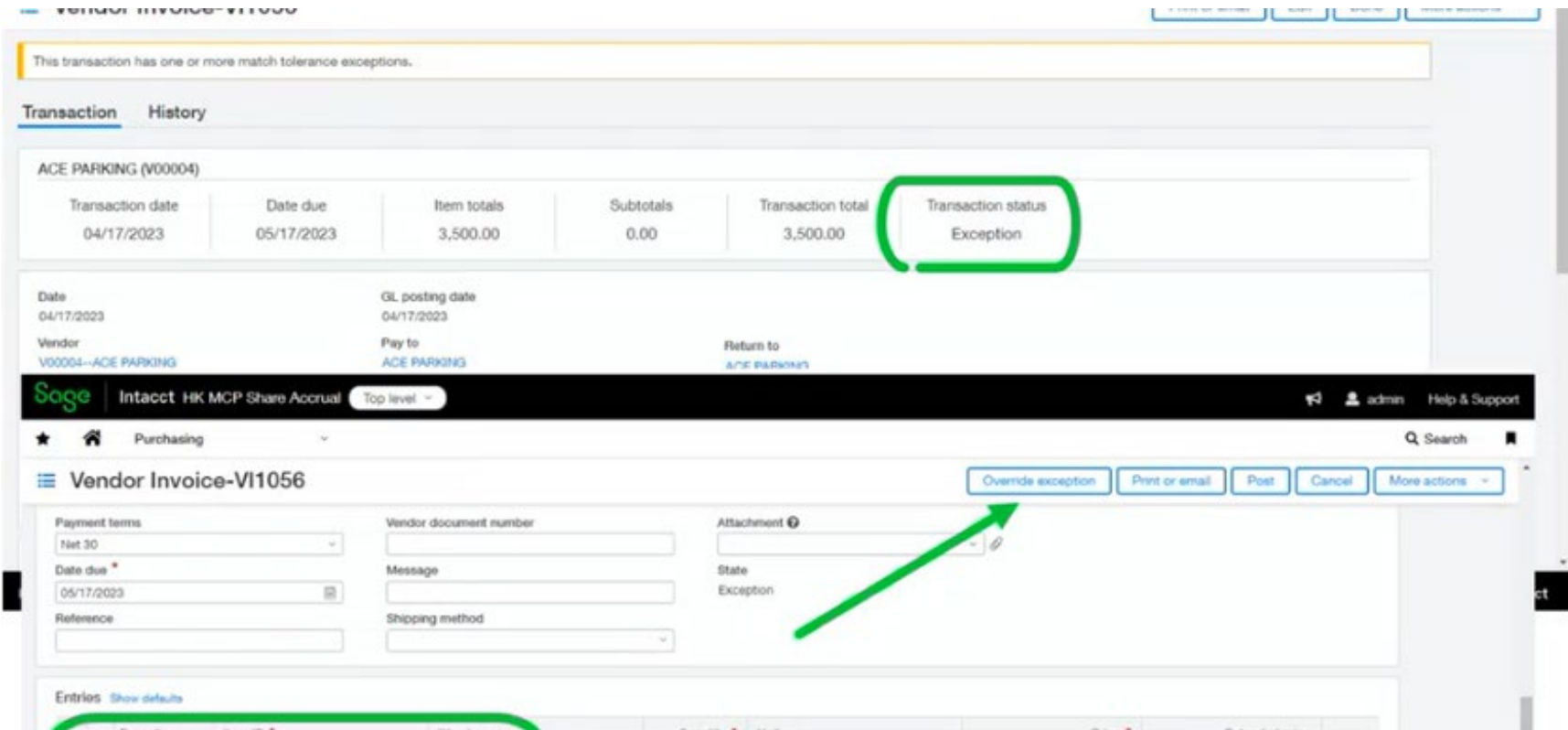
Purchasing Search

Vendor Invoice-VI1056

Override exception Print or email Post Cancel More actions

Payment terms: Net 30 Vendor document number: Attachment: [input]  
Date due: 05/17/2023 Message: State: Exception  
Reference: Shipping method: [input]

Entries Show details



# Match Tolerances – Purchasing Transactions (R3)

☰ Vendor Invoice MT-VI0137 Print or email Post Cancel More actions ▾

This transaction has one or more match tolerance exceptions.

Transaction History

|                  |            |             |           |                   |                    |
|------------------|------------|-------------|-----------|-------------------|--------------------|
| Transaction date | Date due   | Item totals | Subtotals | Transaction total | Transaction status |
| 08/16/2023       | 09/15/2023 | 24,000.00   | 0.00      | 24,000.00         | Exception          |

Date \* 08/16 GL posting date  
☰ Vendor Invoice MT-VI0137 Override exception Print or email Post Cancel More actions ▾

Vendor document number \* 123568 Txn currency USD State Exception

Entries [Show defaults](#)

|       | Exception | Item ID *       | Quantity * | Unit | Price *  | Extended price |
|-------|-----------|-----------------|------------|------|----------|----------------|
| ☰ 1   | !         | 130--Core Users | 20         | Each | 1,200.00 | 24,000.00      |
| ☰ 2   | ■         |                 |            |      |          |                |
| ☰ 3   | ■         |                 |            |      |          |                |
| Total |           |                 |            |      |          | 24,000.00      |



# Match Tolerances – Purchasing Transactions (R3)

## Audit

The screenshot displays the Sage Intacct interface for a Vendor Invoice (VI1056). An 'Audit trail' window is open, showing a table of actions. A green circle highlights the 'Field' column, specifically the 'State' field, which shows a transition from 'Exception' to 'Pending'.

| Date                       | Action | Completed by | Source         | Field | Before    | After   |
|----------------------------|--------|--------------|----------------|-------|-----------|---------|
| 04/17/2023 10:40:56 AM PST | Modify | admin        | User interface | State | Exception | Pending |
| 04/17/2023 10:37:16 AM PST | Create | via          | User interface | State | ---       | Created |

Audit log shows who overrode the exception.

State = from Exception  
State = to Pending





# Match Tolerances – Purchasing Transactions (R3)

## Two options

Purchase Order was for 10 each at \$300.00 = \$3,000.00

Vendor Invoice was for 10 each at \$350.00 = \$3,500.00

### Without Tolerance GL Account

| GL Account     | Debit      | Credit     |
|----------------|------------|------------|
| 2000-AP        | \$3,500.00 |            |
| 1400-Inventory |            | \$3,500.00 |

### With Tolerance GL Account

| GL Account              | Debit      | Credit     |
|-------------------------|------------|------------|
| 2000-AP                 | \$3,000.00 |            |
| 1400-Inventory          |            | \$3,000.00 |
| 2000-AP                 | \$500.00   |            |
| 1401-Inventory variance |            | \$500.00   |





# Cash Management Enhancements



# Employee Expenses from credit card transactions (R2)

**What has changed:** Create non-reimbursable expenses from existing credit card transactions

**Benefit:** Speed up data entry

Cash management > Credit Card > Edit > Accounting Information > Enable use with employee expenses and enter the Employee Expense clearing account

## ☰ Credit card account information

Save

Duplicate

Ca

State or territory

Massachusetts

### ∨ Accounting information

Credit card offset account \*

20500--Credit Card Offset

Default GL journal

CDJ--Cash Disbursements Journal

Finance charges account

60600--Bank Charges

Other fees account

Default department

300--Admin

Disable inter-entity

Default location \*

100--USA1

Vendor ID

20006--American Express

Use with employee expenses

Employee expenses clearing account

70601--Employee Expense Clearing Account



# Employee Expenses from credit card transactions (R2)

- This feature is currently **not** available for the following company configurations:
  - VAT/GST
  - Cash basis companies
  - Multi-Base currency companies
- Reminders
  - To utilize this functionality, use with employee expense must be checked and the employee clearing account must be populated
  - There can only be one employee per expense report
  - Employee **must** be filled out on the credit card transaction line for it to be picked up to be pulled into the employee expense
  - Can remove link to credit card transaction if desired
  - Can split expense lines linked from credit card and can override fields for entry



# View more data from a bank feed transaction

(R2)

**What has changed:** New data fields are available on the Bank Transactions list to show you even more information

**Benefit:** More information to make better decisions

- Bank Transactions > Create a custom view and see additional fields added:
  - Payee ID, Payee address, Payee city, Payee state, Payee postal code
  - Category, Subcategory, Category ID
  - Extended description
  - Bank reference number

☰ Create new view

Step 1 Select the columns to include in your view Step 1 of 2

Bank account transaction feed records

|  |   |   |  |
|--|---|---|--|
| <input checked="" type="checkbox"/> Bank account ID      | <input type="checkbox"/> Transaction ID                   | <input checked="" type="checkbox"/> Posting date    | <input checked="" type="checkbox"/> Transaction type |
| <input checked="" type="checkbox"/> Document type        | <input checked="" type="checkbox"/> Document number       | <input checked="" type="checkbox"/> Payee           | <input checked="" type="checkbox"/> Amount           |
| <input checked="" type="checkbox"/> Description          | <input checked="" type="checkbox"/> Reconciliation status | <input checked="" type="checkbox"/> Amount to match | <input checked="" type="checkbox"/> Currency         |
| <input type="checkbox"/> Feed type                       | <input checked="" type="checkbox"/> Bank name             | <input checked="" type="checkbox"/> Account type    | <input type="checkbox"/> Reconciliation date         |
| <input checked="" type="checkbox"/> Payee ID             | <input checked="" type="checkbox"/> Payee address         | <input checked="" type="checkbox"/> Payee city      | <input checked="" type="checkbox"/> Payee state      |
| <input checked="" type="checkbox"/> Payee postal code    | <input checked="" type="checkbox"/> Category              | <input checked="" type="checkbox"/> Sub category    | <input checked="" type="checkbox"/> Category ID      |
| <input checked="" type="checkbox"/> Extended description | <input checked="" type="checkbox"/> Bank reference number | <input type="checkbox"/> Record URL                 |  |



# Creation rules support inter-entity transactions

## (R2)

**What has changed:** Creation rules

**Benefit:** Save time reconciling by automatically creating IETs with creation rules

- Previously, you had to create inter-entity transactions (IETs) for any journal entry that was generated by a creation rule and that captured data across two entities. Now, creation rules automatically create IETs for journal entries
- No setup required except to enable your company for inter-entity transactions and ensure the account mapping is in place
- IETs are now automatically created if you have a creation rule that uses a journal entry transaction template with a location that differs from the location of the bank account



# Creation rules support inter-entity transactions

## (R2)

### When are IETs created and what location is used?

- Whether or not an IET is created is based on different settings in your company and the location that's being used
- If you're using a transaction allocation within a journal entry template and it's associated with a location that's different than the bank account in Sage Intacct, do not specify a location on the transaction.

**Reminder:** Journal entry transaction templates are found in Cash Management and these templates define how to automatically create transactions in Sage Intacct to match incoming bank transactions.



# Creation rules support inter-entity transactions (R2)

| Location specified on template? | IET enabled? | GL accounts mapped? | IET created? | Location used for journal entry  |
|---------------------------------|--------------|---------------------|--------------|--|
| Yes                             | Yes          | Yes                 | <b>Yes</b>   | The location specified on the template.  |
| No                              | Yes          | Yes                 | <b>Yes</b>   | The location of the bank account in Sage Intacct.<br><br>If you're using a transaction allocation, the location of the transaction allocation is used. |
| No                              | No           | Yes                 | <b>No</b>    | The location of the bank account in Sage Intacct.  |

| Location specified on template? | IET enabled? | GL accounts mapped? | IET created? | Location used for journal entry  |
|---------------------------------|--------------|---------------------|--------------|--|
| Yes                             | No           | Yes                 | <b>No</b>    | The location specified on the template.  |
| Yes                             | Yes          | No                  | <b>No</b>    | The location specified on the template is used.<br><br>If there's no location specified, the location of the bank account in Sage Intacct is used. |







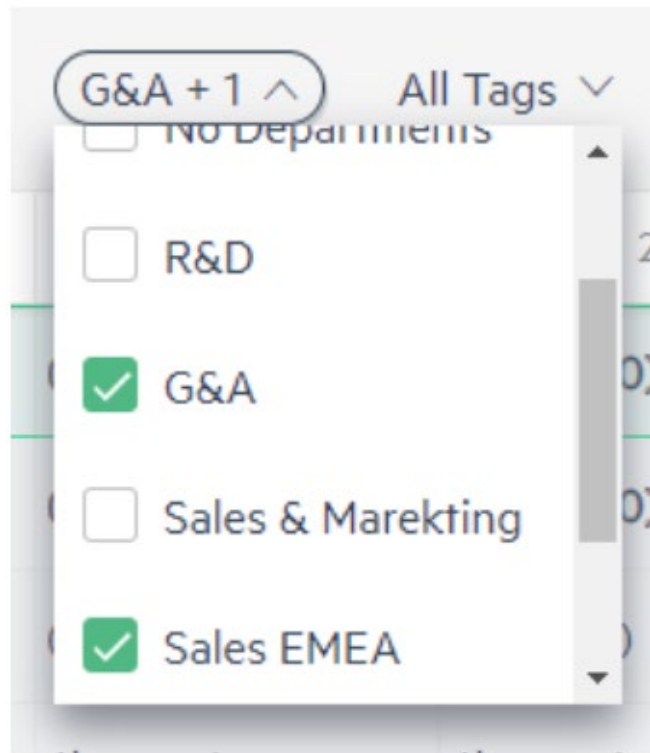
# Sage Intacct Planning Enhancements



# Budgeting and Planning (R2)

The following slides cover some of the top features added within the last quarter:

- Use the Multi-Select menu to filter the grid entry view by more than one value for the same dimension



# Budgeting and Planning (R2)

Copy, cut and paste multiple budget lines in the grid entry view.

|            |            |            |            |            |            |
|------------|------------|------------|------------|------------|------------|
| \$0        | (\$13,253) | (\$13,253) | (\$13,253) | (\$13,253) | (\$13,253) |
| (\$550)    | (\$550)    | (\$550)    | (\$4,400)  | (\$5,400)  | (\$7,400)  |
| (\$100)    | (\$100)    | (\$100)    | (\$2,000)  | (\$2,000)  | (\$2,000)  |
| (\$400)    | (\$400)    | (\$400)    | (\$400)    | (\$400)    | (\$400)    |
| (\$50)     | (\$50)     | (\$50)     | (\$2,000)  | (\$3,000)  | (\$5,000)  |
| (\$50)     | (\$50)     | (\$50)     | (\$500)    | (\$500)    | (\$500)    |
| (\$10,000) | (\$1,000)  | (\$4,000)  | \$0        | \$0        | (\$2,000)  |
| \$0        | \$0        | (\$2,000)  | \$0        | \$0        |            |

|            |            |            |
|------------|------------|------------|
| (\$13,253) | (\$13,253) | (\$13,253) |
| (\$2,450)  | (\$2,450)  | (\$2,450)  |
| (\$2,000)  | (\$2,000)  | (\$2,000)  |
| (\$400)    | (\$400)    | (\$400)    |
| (\$50)     | (\$50)     | (\$50)     |
| (\$500)    | (\$500)    | (\$500)    |
| \$0        | \$0        | (\$2,000)  |
| \$0        | \$0        | (\$2,000)  |

|            |            |            |            |            |            |
|------------|------------|------------|------------|------------|------------|
| \$0        | (\$13,253) | (\$13,253) | (\$13,253) | (\$13,253) | (\$13,253) |
| (\$550)    | (\$550)    | (\$550)    | (\$4,400)  | (\$5,400)  | (\$7,400)  |
| (\$100)    | (\$100)    | (\$100)    | (\$2,000)  | (\$2,000)  | (\$2,000)  |
| (\$400)    | (\$400)    | (\$400)    | (\$400)    | (\$400)    | (\$400)    |
| (\$50)     | (\$50)     | (\$50)     | (\$2,000)  | (\$3,000)  | (\$5,000)  |
| (\$50)     | (\$50)     | (\$50)     | (\$500)    | (\$500)    | (\$500)    |
| (\$10,000) | (\$1,000)  | (\$4,000)  | \$0        | \$0        | (\$2,000)  |
| \$0        | \$0        | (\$2,000)  | \$0        | \$0        | (\$2,000)  |



# Budgeting and Planning (R3)

What has changed: Sage Intacct Planning (SIP) now allows you to duplicate your budgets

Benefits: Easily create new budgets through these three options:

- Duplicate or Save your working budget only
- Select specific versions to include
- Include all versions

### Save as file

Select versions to save:

Save working budget only (recommended)

Save additional versions (**Note:** saving unnecessary versions could affect overall performance)

Display:  Snapshot  Forecast  Base budget

| <input type="checkbox"/>            | VERSION        | TYPE        | DATE                | COMMENTS           | CREATED BY |
|-------------------------------------|----------------|-------------|---------------------|--------------------|------------|
| <input type="checkbox"/>            | Auto save      | Snapshot    | Jun 8, 2023, 13:42  |                    | Lisa Jones |
| <input checked="" type="checkbox"/> | Auto save      | Snapshot    | Jun 8, 2023, 13:42  | This is a snapshot | Lisa Jones |
| <input type="checkbox"/>            | Auto save      | Base budget | Mar 30, 2023, 10:37 |                    | Lisa Jones |
| <input checked="" type="checkbox"/> | Auto save      | Forecast    | Mar 9, 2023, 15:40  | This is a forecast | Lisa Jones |
| <input type="checkbox"/>            | Before upgrade | Snapshot    | Oct 8, 2018, 10:46  |                    | Auto save  |

Cancel Save as file





# General Ledger Enhancements



# Locked Closed Periods (R2)


**What has changed:** Added Locked Closed Periods permissions

**Benefit:** With a separate permissions, you now have more control in books.

Currently, adjusting entries can still be posted to a closed period.

- In **Phase 1, Release 2**, Intacct created Locked Closed Periods permissions
- In **Phase 2, Release 3**, Intacct will enhance the permissions to not allow the ability to post adjustments, recurring entries, or any type of activity in a locked period.


Transactions

If posting transactions to a future period 

Allow and do not show warning

Allow and show warning

Do not allow

Enable accounting sequence 

~~This is permanent. Consult a certified implementer.~~

Enable closed statutory reporting periods to be locked



# Locked Closed Periods (R2)

## Lock:

- At Top level, specify the Entity or Entity group to lock.
- If you do not specify an Entity or Entity group, reporting period for all entities are locked
- You can **only lock periods** if they are **closed**
- When locked, all periods up to the one selected are locked

## Lock closed periods

Statutory reporting periods are locked up to 03/31/2023

Closed statutory reporting periods locked up to 03/31/2023

Entity or entity group

Lock closed statutory reporting periods up to \*

Month Ended March 2023



# Restrict GL transactions (R3)

**What has changed:** Added Restricted GL transaction to the entity level only

**Benefit:** You can now restrict the creation of General Ledger transactions to the entity level, if needed

- Currently, adjusting entries can still be posted to a closed period.
- In multi-entity systems, it is still recommended to work at the top level, if possible

## Entity restrictions

- Restrict access to top level only
- Restrict General Ledger transactions to the entity level only
- Restrict subledger transactions to the entity level only





# Exclude adjustments Trial Balance Report(R3)

**What has changed:** Added option  
Exclude Adjustments in the Trial Balance  
report

**Benefit:** You can now control whether  
adjustments are included in Trial Balance  
report

## Trial balance report

**Format**

Exclude adjustments

**Show zero balance accounts**

All

Only with activity

Do not show

**Show accounts**

Including statistical accounts





# Accounts Payable Enhancements



# Easier way to access vendor records (R2)

**What has changed:** Now when you drill into a vendor name from the Vendors list, the vendor record opens. Previously this link took you to the AP ledger report for the vendor.

**Benefits:** Meet client expectation of what should happen when you click on the Vendor name

The screenshot shows a 'Vendors' list table with columns for Select, Vendor ID, Vendor name, and City. The row for 'V102 -- Jason's Deli' is highlighted with a red box. A red arrow points from this row to a detailed view of the vendor record. In the detailed view, the title 'V102 -- Jason's Deli' is circled in red. Below the title are tabs for 'Vendor', 'Additional information', 'Contact list', and 'Payment information'. The 'Vendor' tab is active, showing fields for ID (V102), Name (Jason's Deli), Status (Active), and a checked box for 'EPLS Verification'. There is also a 'One-time use' checkbox.

| Select                   | Vendor ID | Vendor name         | City           |
|--------------------------|-----------|---------------------|----------------|
| <input type="checkbox"/> |           |                     |                |
| <input type="checkbox"/> | INTERNAL  | Internal            |                |
| <input type="checkbox"/> | V100      | ABC Office Supplies | Milwaukee      |
| <input type="checkbox"/> | V101      | Adam & Frost, LLC   | Newton Lower F |
| <input type="checkbox"/> | V102      | Jason's Deli        | Wakefield      |
| <input type="checkbox"/> | V103      | Franklin Smith, CPA | West Chester   |

| V102 -- Jason's Deli |                        |                      |                                     |
|----------------------|------------------------|----------------------|-------------------------------------|
| Vendor               | Additional information | Contact list         | Payment information                 |
| ID                   | Last bill created on   | Last payment made on |                                     |
| V102 -- Jason's Deli | 04/10/15               | 01/06/17             |                                     |
| Vendor               |                        |                      |                                     |
| ID                   | Name                   |                      | Status                              |
| V102                 | Jason's Deli           |                      | Active                              |
| EPLS Verification    |                        |                      | <input checked="" type="checkbox"/> |
| One-time use         |                        |                      |                                     |

# Pay from the Bills list in a Multi-Currency company (R2)

**What has changed:** You can now pay individual bills directly from the Bills list in companies where multiple currencies are enabled

**Benefits:** Previously, this option was only available for companies using a single currency only.

**Manage multiple entities**

Entity settings

Multiple base currencies

Enable multiple base currencies

This selection is permanent after entering transactions.

Value approval currency

**Bills**

Condensed View Manage views

Delete Done Import Export

(1 - 6 of 6)

| IA.VENDOR_NAME   | IA.BILL_NUMBER         | IA.DATE    | IA.TRANSACTION_CURRENCY | IA.BASE_AMOUNT | IA.STATE | Delete                   |
|--|------------------------|------------|-------------------------|----------------|----------|--------------------------|
| <a href="#">Edit</a> <a href="#">View</a> HC Equipment Repair    | INV010                 | 01/01/2019 | USD                     | \$50,000.00    | Posted   | <input type="checkbox"/> |
| <a href="#">Edit</a> <a href="#">View</a> HC Equipment Repair    | PI-INV007              | 02/15/2019 | USD                     | \$18,500.00    | Posted   | <input type="checkbox"/> |
| <a href="#">Edit</a> <a href="#">View</a> HC Equipment Repair    | PI-INV008              | 02/28/2019 | USD                     | \$15,000.00    | Posted   | <input type="checkbox"/> |
| <a href="#">Edit</a> <a href="#">View</a> Singleton Brothers CPA | Example - Blanket PO A | 11/30/2019 | USD                     | \$50,000.00    | Posted   | <input type="checkbox"/> |

Pay Print



# Pay from the Bills list in a Multi-Currency company (R2)

When you select **Pay** for a bill, a Pay bills popup opens and prompts you for payment options, such as the payment method and bank. You can choose to pay the bill immediately or add it to the outbox for later payment.

The screenshot shows a 'Pay bills' popup window. At the top, there are buttons for 'Add to outbox', 'Pay now', 'Outbox payments: 0', 'Pay by entity', and 'More actions'. Below these are several form fields:

- Bill currency \***: USD
- Bank \***: Select bank
- Set payment date to**: 05/04/2023
- Payment request method**: Use vendor preference
- Exchange rate type**: Intacct Daily Rate
- Send payment notifications from**: ExtUser|PE\_PreviewConsole-prv|resendez, Joanna Resendez, joanna.resendez@saag.com

At the bottom, there is a table with the following data:

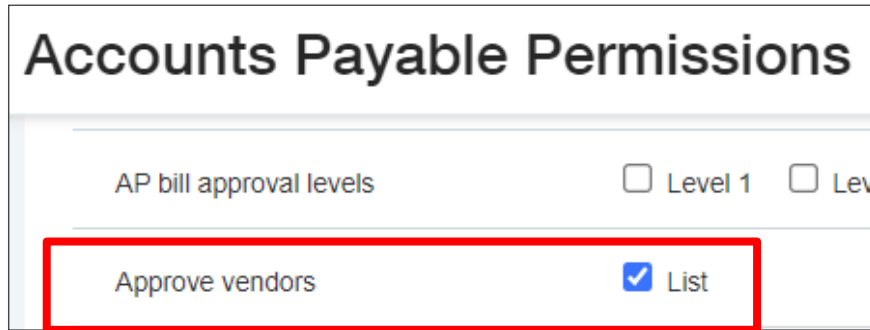
| Items selected 0 |  |          |            |            |          |            |              |               |
|------------------|--|----------|------------|------------|----------|------------|--------------|---------------|
|                  | Vendor   | Bill no. | Bill date  | Due date   | Currency | Amount due | Payment date | Credits avail |
| 1                | <input type="checkbox"/> 2015--HC Equipment Repair | INV010   | 01/01/2019 | 01/31/2019 | USD      | 50,000.00  | 05/04/2023   |               |
| <b>Total</b>     |  |          |            |            |          | 50,000.00  |              |               |



# Vendor Approval (R3)

**What has changed:** Now you can manage your vendor approval process directly within Sage Intacct

**Benefits:** Ensuring the correctness of vendor records before the information is used in Accounts Payable and Purchasing transactions



The screenshot shows the 'Accounts Payable Permissions' interface. It features a section for 'AP bill approval levels' with two unchecked checkboxes labeled 'Level 1' and 'Level 2'. Below this, a red rectangular box highlights the 'Approve vendors' setting, which is currently set to 'List' with a checked checkbox.

| Permission              | Setting   |
|-------------------------|---|
| AP bill approval levels | <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 |
| Approve vendors         | <input checked="" type="checkbox"/> List                          |

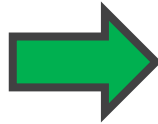


# Vendor Approval (R3)

Accounts Payable > Setup > Configuration > Vendor Approval Settings > Enable Vendor Approval

## Configure Accounts Payable

- > Credits
- > Bill approval settings
- ∨ Vendor approval settings
  - Enable vendor approval
  - Email notifications



### Vendor approval migration warning

Enabling vendor approval automatically begins a background process to approve all existing vendors. You will not be able to create, edit, delete, or import vendors until the process completes. Depending on the size of your vendor list, this process could take a while. We recommend you enable vendor approvals at the end of your work day or work week.



# Vendor Approval (R3)

| State            | Description  |
|------------------|--|
| <b>Submitted</b> | The vendor is new or updated and is awaiting approval. New transactions for this vendor can be saved as drafts only.   |
| <b>Declined</b>  | <p>An approver declined the new or updated vendor. The approver has the option to include a comment that explains why it was declined and what needs to be done to resubmit.</p> <p>As with submitted vendor records, new vendor transactions can be saved as drafts, only. The submitter can update the vendor record and resubmit.</p> |
| <b>Approved</b>  | The new or updated vendor was approved. Vendor transactions can now be posted.   |



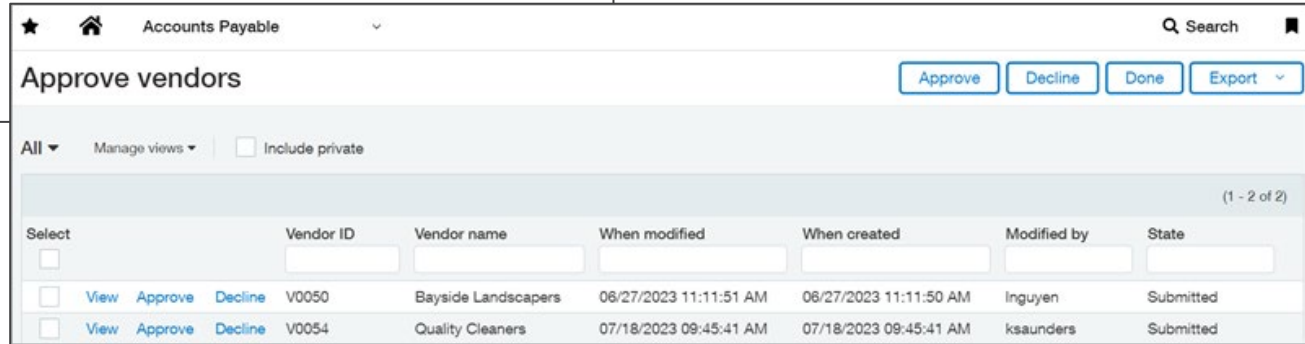


# Vendor Approval – How it works (R3)

## How it works

To approve or decline a vendor:

1. Go to **Accounts Payable > All tab > Approve vendors.**
2. Select **View** next to the vendor name to open the vendor record.
3. To see changes made by the submitter, select **More actions > View the audit trail.**
4. Select **Approve** or **Decline.**
5. Optionally, enter **Comments.**
6. Select **Approve** or **Decline** again.



Accounts Payable

Approve vendors

Approve Decline Done Export

All Manage views Include private

(1 - 2 of 2)

| Select  | Vendor ID | Vendor name         | When modified          | When created           | Modified by | State     |
|---|-----------|---------------------|------------------------|------------------------|-------------|-----------|
| <input type="checkbox"/>                      |           |                     |                        |                        |             |           |
| <input type="checkbox"/> View Approve Decline | V0050     | Bayside Landscapers | 06/27/2023 11:11:51 AM | 06/27/2023 11:11:50 AM | Inguyen     | Submitted |
| <input type="checkbox"/> View Approve Decline | V0054     | Quality Cleaners    | 07/18/2023 09:45:41 AM | 07/18/2023 09:45:41 AM | ksaunders   | Submitted |



# Vendor Approval – Data Migration(R3)

| Method         | Supported | Details  |
|----------------|-----------|--|
| User Interface | Yes*      | * Excludes 1099 fields   |
| CSV import     | Yes*      | *Approvals are not supported when vendors are updated using the following CSV imports: <ul style="list-style-type: none"><li>• Vendor visibility</li><li>• Update vendors for bank file payment</li><li>• Vendor 1099 transaction update</li></ul> The vendor state remains unchanged after these imports. |
| API            | No        | Not currently available.   |



# Bill Upload for restricted users (R3)

**What has changed:** Users who are restricted by entity or department can upload bills from the Bills list view

**Benefits:** AP automation has been extended to allow more companies to automate their bill entry

| Requirements          |  |
|-----------------------|--|
| Subscription          | Accounts Payable<br>AP Automation  |
| Regional availability | United States, only  |
| User type             | Business   |
| Permissions           | Accounts Payable<br><ul style="list-style-type: none"><li>• Bills: List, View, Add, Edit</li></ul> |
| Implementation        | Requires Sage Cloud Services   |



# Drill down to invoice details from bill back bills (R3)

**What has changed:** Ability to drill into invoice details directly from a bill that was created with bill back.

**Benefits:** You can view the corresponding inter-entity invoice with just one click

The screenshot displays a software interface for 'Accounts Payable'. The main window shows 'Bill INV0043' with details such as Date (03/02/2023), Vendor (V0004--RWS Commercial), and Bill number (INV0043). A blue arrow points from the 'Invoice number' field (highlighted with a blue box) to a secondary window titled 'Invoice -- INV0043'. This window shows transaction and posting details for 'Bear Canyon Restaurant (C0001)', including a table with columns for Invoice date, Due date, Overdue, Invoice total, Amount paid, and Amount due. The 'Invoice number' field in the bill details is highlighted with a blue box.

| Invoice date | Due date   | Overdue | Invoice total | Amount paid | Amount due   |
|--------------|------------|---------|---------------|-------------|--------------|
| 03/02/2023   | 04/01/2023 |         | 5,000.00 USD  | 0.00 USD    | 5,000.00 USD |





# Accounts Receivable Enhancements



# Easier way to access customer records (R2)

**What has changed:** Now when you drill into a customer name from the Customers list, the customer record opens. Previously this link took you to the AR ledger report for the customer.

**Benefits:** Meet client expectation of what should happen when you click on the Customer name

Accounts Receivable

## Customers

All Manage views Group filters Nothing selected  Include one-time use  
[Clear all filters](#)

| Customer ID | Customer name             | City     |
|-------------|---------------------------|----------|
| 10001       | <a href="#">AB SQUARE</a> | New York |

Accounts Receivable

10001 -- AB SQUARE

Customer Additional information Contact list Re

Customer

ID 10001  One-time use

Name AB SQUARE Status Active

Last invoice date None Cohort --

Last statement date None



# Edit reversal date on posted payments (R2)

**What has changed:** You can now edit the reversal date on posted payment reversal transactions, allowing you to change the date on which the reversal transaction posts to the General Ledger

**Benefits:** If you make a mistake or a few, you can change it

Accounts Receivable permissions for ExtUser|F

|                 |  |  |   |  |  |
|-----------------|--|--|---|--|--|
| Quick deposits  | <input checked="" type="checkbox"/> List | <input checked="" type="checkbox"/> View | <input checked="" type="checkbox"/> Add |  |  |
| Posted payments | <input checked="" type="checkbox"/> List | <input checked="" type="checkbox"/> View | <input type="checkbox"/> Edit reversal  |  |  |
| AR terms        | <input checked="" type="checkbox"/> List | <input checked="" type="checkbox"/> View | <input checked="" type="checkbox"/> Add | <input checked="" type="checkbox"/> Edit | <input checked="" type="checkbox"/> Delete |

Enable functionality

- Enable Accounts Receivable GL account override in invoice and adjustment entry ?
- Enable account labels ?
- Enable allocation in invoice entry
- Apply discounts automatically
- Apply credits automatically
- Turn off automatic payment suggestions
- Enable reclassification for invoices and adjustments
- Enable reversal of unpaid invoices

If enabled, invoices cannot be deleted.

- Payment dates must be greater than their invoice dates
- Disable editing after posted transactions are printed or emailed ?
- Flag as printed when any print or email option is selected ?
- Enable inter-entity bill back ?
  - Bill created as draft. Required for VAT enabled companies.
  - Bill posted directly
- Enable dunning notices
- Enable edit of reversal dates



# Edit reversal date on posted payments (R2)

Currently, you can specify the reverse date for a posted payment.

The screenshot displays a software interface for managing 'Posted payments'. At the top, there are buttons for 'Add', 'Done', 'Import', and 'Export'. Below this is a 'Summary View' section with options for 'Manage views', 'Include private', 'Advanced filters', and 'Clear all filters'. A table of payments is visible, with columns for 'Customer-Investor' and 'State'. A modal window titled 'Transaction reversal date' is open, showing details for a transaction dated 03/12/2018. The modal includes a 'Help' button, a 'Reverse' button (highlighted with a red box), and a date selection field (also highlighted with a red box) labeled 'Reverse the transaction on date'. Below the date field is a text input for a 'Memo' and 'Cancel' and 'Submit' buttons at the bottom.

| Customer-Investor | State   |
|-------------------|---------|
| John Corley Tru   | Reverse |
| Douglas Quaid     | Reverse |
| The Binfords      | Reverse |
| David Schneide    | Reverse |
| Charles Foster I  | Reverse |

**Transaction reversal date**

03/12/2018

Document number

Customer-Investor  
10012--Douglas Quaid

Amount  
USD 4,000.00

Reverse the transaction on date  
[Date Picker]

Enter the effective date for reversing the transaction. This is usually the original transaction date or a later date.

Memo  
[Text Area]

Cancel Submit





# Edit reversal date on posted payments (R2)

However, once you reverse the payment, the state of the Reversed payment was locked. If you made a mistake on the date, you do not have the option to change the date again.

**Posted payments** Add Done Import Export

Summary View Manage views  Include private Advanced filters Clear all filters (1 - 9 of 9)

|                      | Customer-Investor name | Payment method | Payment date | Amount     | Posting date | State    |
|----------------------|------------------------|----------------|--------------|------------|--------------|----------|
| <a href="#">View</a> | John Corley Trust      | Check          | 05/04/2023   | (2,000.00) | 05/04/2023   | Reversal |
| <a href="#">View</a> | John Corley Trust      | Check          | 03/28/2018   | 2,000.00   | 03/28/2018   | Reversed |



# Edit reversal date on posted payments (R2)

Once you have permissions, you will see a Reversal link highlighted for any existing reversals or any reversals you have made. You can click on Reversal to make changes to the date again

The screenshot displays a software interface for managing Accounts Receivable. A modal dialog titled "Transaction reversal date" is open, allowing users to edit the reversal date for a specific transaction. The dialog includes the following fields:

- Date: 05/04/2023
- Document number: 3010
- Customer-Investor: 10015--RPB Alternatives
- Amount: 300.00 (with a red box around the value)
- Reverse the transaction on date: A date picker field with a calendar icon, highlighted by a red box.
- Memo: A text input field.

Below the date picker, there is a text instruction: "Enter the effective date for reversing the transaction. This is usually the original transaction date or a later date." At the bottom of the dialog are "Cancel" and "Submit" buttons.

The background interface shows a "Posted payments" table with the following data:

| Amount   | Posting date | State                    |
|----------|--------------|--------------------------|
| (300.00) | 05/04/2023   | <a href="#">Reversal</a> |
| 300.00   | 12/01/2017   | Reversed                 |



# Edit reversal date on posted payments (R2)

Posting details tab tracks the changes of your payment reversal. Only the latest posting details are displayed

★ Home Accounts Receivable Search

Posted payment Print to... Done More actions

Payment information Invoices Credits applied **Posting details**

General Ledger journals posted

| Book ID | Journal | Journal no. | Date       | Line no. | Account no. | Account name              | Location-Fund            | Debit amount | Credit amount | Memo |
|---------|---------|-------------|------------|----------|-------------|---------------------------|--------------------------|--------------|---------------|------|
|         |         |             |            |          |             |                           |                          |              |               |      |
| Accrual | CRJ     | 57          | 05/04/2023 | 1        | 10200       | Comerica Checking Account | 200-Falcon Ridge Capital | 75.00        | --            | --   |
| Accrual | CRJ     | 57          | 05/04/2023 | 2        | 11000       | Accounts Receivable       | 200-Falcon Ridge Capital | --           | 75.00         | --   |
| Total   |         |             |            |          |             |                           |                          | 75.00        | 75.00         |      |



# Edit reversal date on posted payments (R2)

The following situations will prevent you from editing a reversal date:

- You're at the entity level trying to edit a top-level payment
- The period is closed
- The payment summary is closed

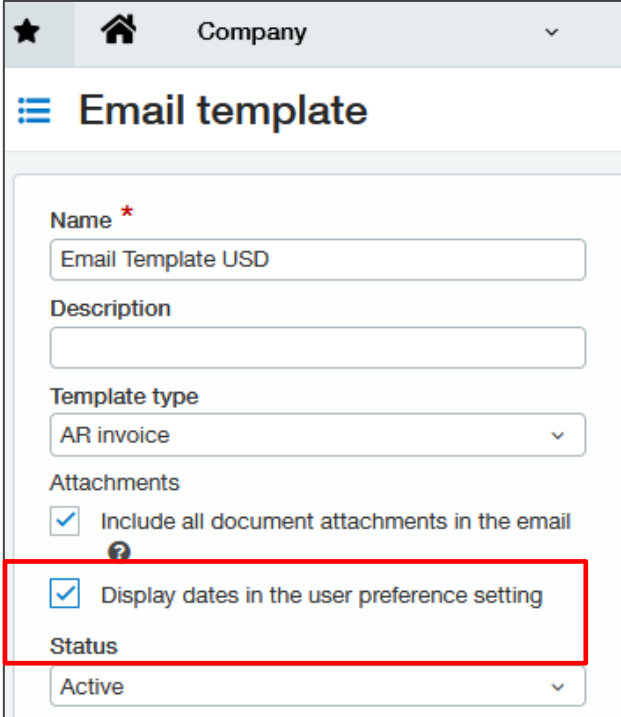


# More date format options for emailed documents (R2)

**What has changed:** the ability to format dates for customers emailed invoices, statements and dunning notices

**Benefit:** Format dates can now be changed using your personal preferences

- If we don't want to use the US standard as selected under our Company preferences, we indicated that we want to use our User Preference Setting



★ Home Company

## Email template

Name \*  
Email Template USD

Description  
[Empty text box]

Template type  
AR invoice

Attachments  
 Include all document attachments in the email

Display dates in the user preference setting

Status  
Active



# More date format options for emailed documents (R2)

Under **Message Content > Message** of your email template, add the **date** merge field(s) as needed

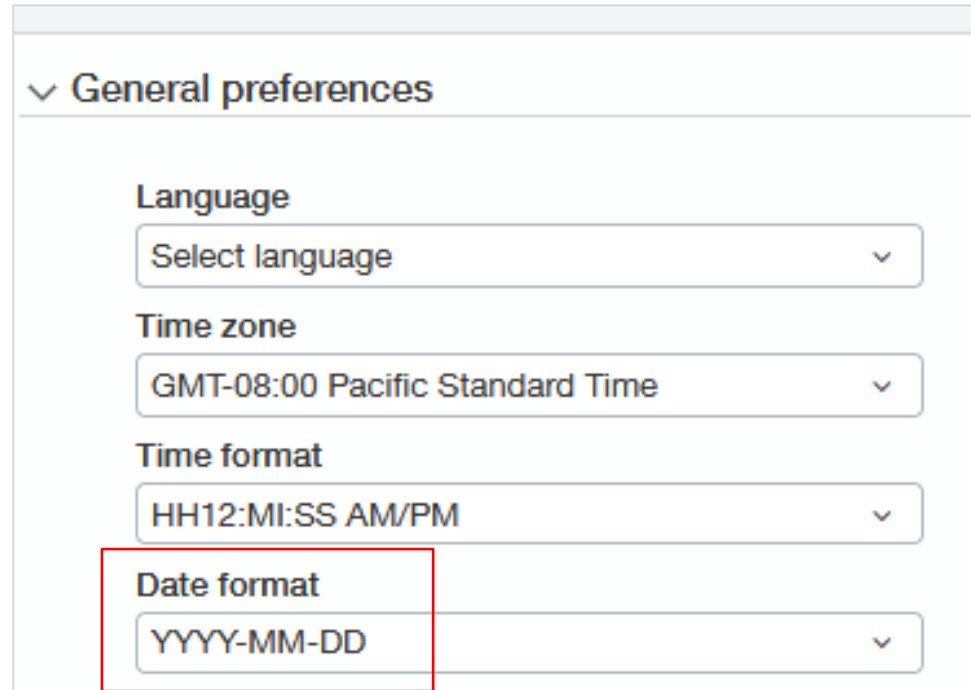
For example: Let's say we want to send the invoice to a European client. We include the **AR Invoice Due date** merge field to the body of the message.

The screenshot shows an email template editor interface. It has a header 'Message content' and several sections for configuring the email. The 'Field lookup for document elements' section has a dropdown menu set to 'Select' and an empty text input field below it. The 'Field lookup for company elements' section also has a dropdown menu set to 'Select' and an empty text input field below it. The 'Subject' section is labeled 'Subject \*' and contains a text input field with the text 'Your Invoice is Past Due'. The 'Message' section is labeled 'Message \*' and contains the following text: 'Dear Customer,' followed by 'Attached is your invoice {!ARINVOICE.WHENDUE!}. Please pay promptly.' The merge field '{!ARINVOICE.WHENDUE!}' is highlighted with a red rectangular box. Below this is 'Thank you,' and 'Sage Admin'.



# More date format options for emailed documents (R2)

Under Company > Setup > My Preferences > Date Format, select the Date Format of YYYY-MM-DD that fits your European client's date format.



General preferences

Language  
Select language

Time zone  
GMT-08:00 Pacific Standard Time

Time format  
HH12:MI:SS AM/PM

**Date format**  
YYYY-MM-DD

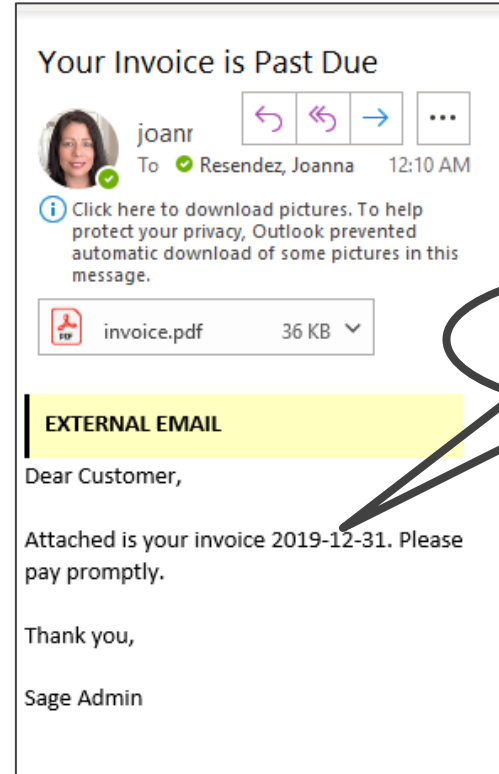


# More date format options for emailed documents (R2)

Once ready to email your invoice, under  
> AR > All > Print or Email > Invoices

Select the Email Template you created  
and email your invoice

With your preference selection, the  
email will be sent with the date 2019-12-  
31. Without your preference selection it  
would be 12/31/2019.



The screenshot shows an email titled "Your Invoice is Past Due" from "joanr" to "Resendez, Joanna" at 12:10 AM. The email body contains an attachment named "invoice.pdf" (36 KB) and a highlighted section labeled "EXTERNAL EMAIL". The text of the email reads: "Dear Customer, Attached is your invoice 2019-12-31. Please pay promptly. Thank you, Sage Admin". A callout bubble points to the date "2019-12-31" with the text "With My Preference Selected".





# Send dunning notices by customer group (R2)

**What has changed:** You can now filter by a specific customer group when using filters to send dunning notices

- Previously dunning notices could only be sent by either Customer Type or a range of Customers

**Benefit:** This new option allows finer tuning of your filter instead of more general filtering by type or a range of customers



# Apply credits in bulk through import (R2)

**What has changed:** You can use the customer payments import template to apply credits in bulk. You cannot bulk reverse the applied credits.

**Benefit:** You can apply **AR adjustments**, **negative invoice credits**, and **inline credits** in this way.

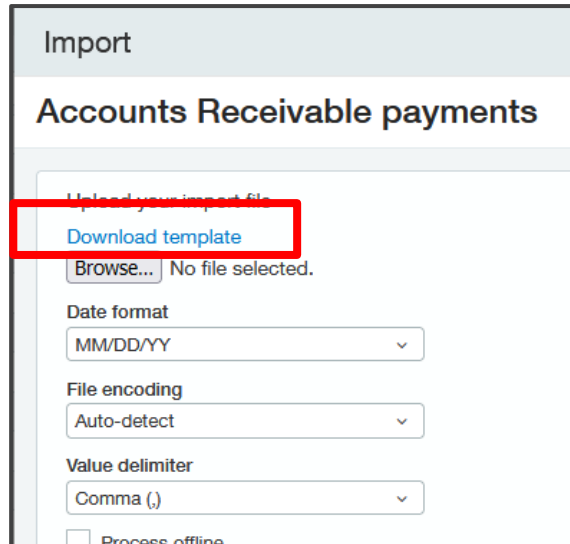
**\*\*Note\*\*** Advances not supported at this time.



# Apply credits in bulk through import (R2)

You can download the template from two locations:

- Company > Setup > Import Data > **Company Setup Checklist** > Account Receivable Payments > Template
- Accounts Receivable > All > **Receive Payment – New** > Import > [Download template](#) link



The screenshot shows a web interface for importing data. At the top, it says 'Import' and 'Accounts Receivable payments'. Below this, there is a section for uploading a file. A red box highlights the 'Download template' link. Below the link is a 'Browse...' button with the text 'No file selected.' Below that are three dropdown menus: 'Date format' set to 'MM/DD/YY', 'File encoding' set to 'Auto-detect', and 'Value delimiter' set to 'Comma (,)'. At the bottom, there is a checkbox for 'Process offline'.



# Apply credits in bulk through import (R2)

Fields added to the import file:

| DONOTIMPORT   | CUSTOMERID                      | RECEIPTDATE                         | PAYMENTDATE                         | DOCNUMBER   | TRANSACTION_NO  | INLINE_CREDIT_NO                             | INLINE_CREDIT_AMOUNT                          | ADJUSTMENT_NO   | ADJUSTMENT_AMOUNT                                    | NEGATIVE_INVOICE_NO  | NEGATIVE_INVOICE_AMOUNT                                 |
|---|---------------------------------|-------------------------------------|-------------------------------------|---|---|--|---|---|--|--|---|
| #   | Field name: CUSTOMERID          | Field name: RECEIPTDATE             | Field name: PAYMENTDATE             | Field name: DOCNUMBER                             | Field name: TRANSACTION_NO  | Field name: INLINE_CREDIT_NO                 | Field name: INLINE_CREDIT_AMOUNT              | Field name: ADJUSTMENT_NO   | Field name: ADJUSTMENT_AMOUNT                        | Field name: NEGATIVE_INVOICE_NO                                    | Field name: NEGATIVE_INVOICE_AMOUNT                     |
| Any row which starts with a # will be ignored during import | UI Field Name: Name             | UI Field Name: Receipt Date         | UI Field Name: Payment date         | UI Field Name: Document/Check no.                 | UI Field Name: Invoice no. or Adjustment no.  | UI Field Name: Invoice no.                   | UI Field Name: Credits to apply.              | UI Field Name: Adjustment no.   | UI Field Name: Credits to apply                      | UI Field Name: Invoice no.   | UI Field Name: Credits to apply                         |
|   | Customer ID                     | Field Type: Date                    | Field Type: Date                    | Field Type: Character Length: 15                  | Field Type: Character Required: Yes   | Field Type: Character Length: 14             | Field Type: Currency Length: 14               | Field Type: Character Length: 14                                      | Field Type: Currency Length: 14                      | Field Type: Character Length: 14                                   | Field Type: Currency Length: 14                         |
|   | Character Length: 21            | Length: 12                          | Length: 12                          | Required: No                                      | Notes: Enter the invoice or adjustment number here. (For example, inv123 or adj456). This must match a unique transaction record ID in Intacct. To add a payment to multiple invoices, add rows for each transaction number beneath the payment header row. | Dependencies: Must match the TRANSACTION_NO. | Valid Values: Digits 0-9 Required: No         | Dependencies: Must match the Adjustment no. for the credits to apply. | Valid Values: Digits 0-9 Required: No                | Dependencies: Must match the Invoice no. for the negative invoice. | Valid Values: Digits 0-9 Required: No                   |
|   | Dependencie s: A valid Customer | Valid Values: Any valid date format | Valid Values: Any valid date format | - If payment method is check, enter the check no. |   | Required: No                                 | Notes: Use this field to apply inline credit. | Notes: Use this field to apply an adjustment credit.                  | Notes: Use this field to apply an adjustment credit. | Notes: Use this field to apply negative invoice credit.            | Notes: Use this field to apply negative invoice credit. |
|   | Required: Yes                   | Required: Yes                       | Required: No                        |   |   |  |   |   |  |  |   |
|   | 10079                           | 05/04/23                            | 05/04/23                            | Test12345   | IN0483  |  |   | ARADJ0003   | 50   |  |   |



# Apply credits in bulk through import (R2)

Considerations before importing:

- Verify the import data before you upload to Intacct. You cannot bulk reverse the applied credits
- You can import payments for unique invoice number or adjustment number transactions only. If there are multiple invoices or adjustments with the same reference number, the import will be unsuccessful

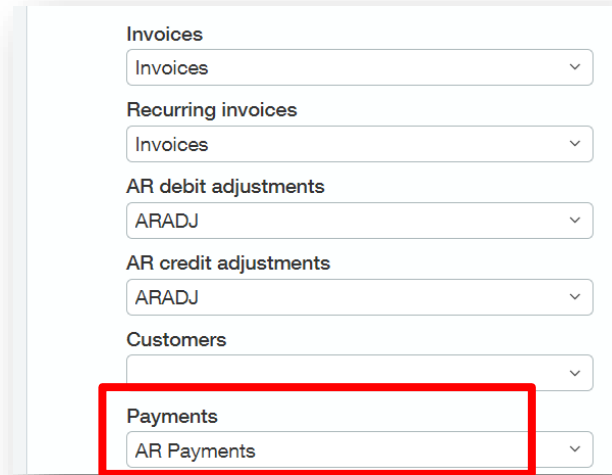
**Best Practice:** Upload a single row first to test your import data. That way, you can make data corrections as needed before importing multiple rows.



# Track payments with document sequencing (R3)

**What has changed:** Ability to track AR payments more easily with document sequencing

**Benefit:** Allows you to refer to specific posted payments and helps with payment tracking and reconciliation



The screenshot displays a list of document sequencing options for various AR-related items. Each item has a dropdown menu. The 'Payments' section is highlighted with a red box.

| Item                  | Document Sequencing Option |
|-----------------------|----------------------------|
| Invoices              | Invoices                   |
| Recurring invoices    | Invoices                   |
| AR debit adjustments  | ARADJ                      |
| AR credit adjustments | ARADJ                      |
| Customers             |                            |
| Payments              | AR Payments                |



# Track payments with document sequencing (R3)

## Posted payments

Your payment transaction was successfully saved. Payment amount: 4,000.00

All ▾ | Manage views ▾ |  Include private | [Advanced filters](#) | [Clear all filters](#)

|                      | Payment ID | Customer name        | Payment method  | Date received ▲ | Deposit status | Account ID              | Payment date | Txn payment amount | Txn amount applied |
|----------------------|------------|----------------------|-----------------|-----------------|----------------|-------------------------|--------------|--------------------|--------------------|
| <a href="#">View</a> | R000000001 | Intelligent Audit    | Record transfer | 08/15/2023      | Bank           | 4569BOA                 | 08/15/2023   | \$4,000.00         | \$4,000.00         |
| <a href="#">View</a> |            | Parallax Corporation | Check           | 05/10/2023      |                | Negative/inline applied | 05/10/2023   | \$0.00             | 0.00               |
| <a href="#">View</a> |            | Parallax Corporation | Record transfer | 05/10/2023      | Bank           | 4569BOA                 | 05/10/2023   | \$1,000.00         | \$1,000.00         |



# Apply payments from the Invoices list in a multi-currency company (R3)

**What has changed:** Multi-Currency companies can now apply payment for individual invoices directly from the Invoices list

**Benefit:** Previously, this could only be done if your company uses a single currency

The screenshot displays the 'Invoices' list in a software application. The 'Receive payment' modal is open, showing fields for 'Payment information' and 'Additional information'. A green arrow points from the 'Apply payment' button in the modal to the 'Apply payment' button in the Invoices list. A red box highlights the 'Apply payment' button in the Invoices list.

| Currency | Transaction amount | Base amount | State  | Summary title                           |                  |
|----------|--------------------|-------------|--------|---|------------------|
|          | \$31,026.56        | \$31,026.56 | Posted | Renewal Invoice - 200: 2023/01/10 Batch | Apply payment Pr |
|          | \$15,513.28        | \$15,513.28 | Posted | Renewal Invoice - 200: 2022/12/10 Batch | Apply payment Pr |
|          | \$46,539.85        | \$46,539.85 | Posted | Renewal Invoice - 200: 2022/12/01 Batch | Apply payment Pr |
|          | \$31,026.56        | \$31,026.56 | Posted | Renewal Invoice - 200: 2022/11/20 Batch | Apply payment Pr |







# Projects Enhancements



# Project budget insight on your project summary (R3)

**What has changed:** You can now view your budgets in the Project and Grant Summary tab

**Benefits:** Get a quick view of the financial impact of your project on grant's efficiency, productivity, and progress

Project and Grant information Save Garntt chart Duplicate Print

Project and Grant Additional info Resources and pricing Project and Grant summary Invoice options Tasks

Project and Grant info

Project and Grant ID: 999 Project and Grant name: Non-Project or Grant Related Parent project and grant ID: --

Financial summary

Financial summary GL budget: Operating Budget Account group for budget: Expenditures

|    | Entity ID    | Entity name               | Deferred Revenue | Cash and Cash Equivalents | Revenue       | Personnel Expense | Expenditures  | Salary and Wages | Program Rev   | Revenues & Expenditures | Budget        | Budget difference |
|----|--------------|---------------------------|------------------|---------------------------|---------------|-------------------|---------------|------------------|---------------|-------------------------|---------------|-------------------|
| 1  | 100          | General                   | 9,000.00         | 1,986,283.30              | 32,464,496.36 | 3,648,851.77      | 24,880,823.67 | 2,048,337.23     | 32,464,496.36 | 7,583,672.69            | 14,182,300.95 | -10,698,522.72    |
| 2  | 201          | Colson Initiative         | 0.00             | 0.00                      | 50.00         | 0.00              | 3,770.00      | 0.00             | 50.00         | -3,720.00               | --            | --                |
| 3  | 202          | Eastlake                  | 0.00             | -9,500.00                 | 0.00          | 1,000.00          | 1,550.00      | 0.00             | 0.00          | -1,550.00               | --            | --                |
| 4  | 203          | Shoreline                 | 0.00             | 0.00                      | 0.00          | 0.00              | 1,530.00      | 0.00             | 0.00          | -1,530.00               | --            | --                |
| 5  | 300          | Founding Corpus           | 0.00             | 0.00                      | 0.00          | 0.00              | 710.00        | 0.00             | 0.00          | -710.00                 | --            | --                |
| 6  | 301          | Rojas Endowment           | 0.00             | 0.00                      | 0.00          | 0.00              | 20.00         | 0.00             | 0.00          | -20.00                  | --            | --                |
| 7  | 401          | Health Initiative 1 Grant | 0.00             | -170.00                   | 0.00          | 0.00              | 170.00        | 0.00             | 0.00          | -170.00                 | --            | --                |
| 8  | 402          | Travis County Contract    | 0.00             | 0.00                      | 0.00          | 0.00              | 150.00        | 0.00             | 0.00          | -150.00                 | --            | --                |
| 9  | 404          | Rural Health Network      | 0.00             | 0.00                      | 0.00          | 0.00              | 250.00        | 0.00             | 0.00          | -250.00                 | --            | --                |
| 10 | 500          | Health Imaging Partners   | 0.00             | -9,000.00                 | 0.00          | 3,000.00          | 15,000.00     | 3,000.00         | 0.00          | -15,000.00              | --            | --                |
|    | <b>Total</b> |                           | 9,000.00         | 1,967,613.30              | 32,464,546.36 | 3,652,851.77      | 24,903,973.67 | 2,051,337.23     | 32,464,546.36 | 7,566,572.69            | 14,182,300.95 | -10,698,522.72    |





# Report Enhancements

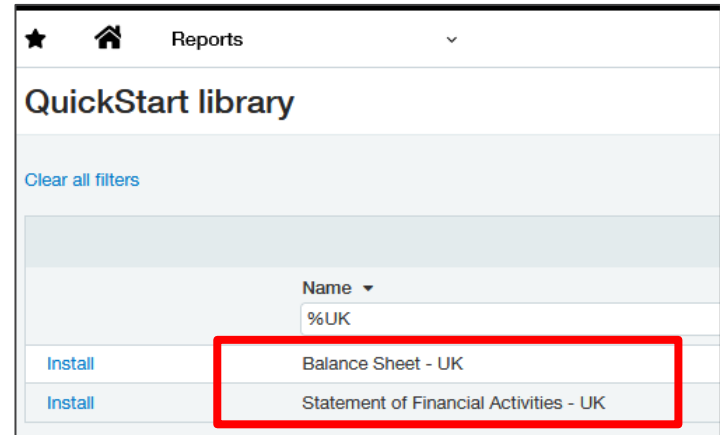


# New reports for the UK (R2)

**What has changed:** Two new reports are now included in the QuickStart library for instances with Nonprofit QuickStart template.

**Benefit:** For nonprofit organizations based in the United Kingdom. These two reports are configured specifically to *align with the Statement of Recommended Practice Financial Reporting Standard for U.K. Charities (SORP FRS 102)*.

To install the reports, go to Reports > Reports Center > New Report > **QuickStart Library**



# Drilldown through account groups (R2)

**What has changed:** You can now drill into account groups in Financial Report.

**Benefit:** Analyze your data quickly and directly by drilling down through account groups to transaction level details. These details are displayed in a General Ledger report.



# Drilldown through account groups (R2)

## Previously on the Balance Sheet – Condensed

| Balance Sheet (in USD)              |                            |
|-------------------------------------|----------------------------|
|                                     | Month Ending<br>12/31/2019 |
| <b>Assets</b>                       |                            |
| ▶ Current Assets                    | 37,971,384.69              |
| ▶ Fixed Assets, Net                 | 882,783.00                 |
| ▶ Intangible Assets, Net            | 1,765,570.00               |
| ▶ Other Assets                      | 1,434,525.00               |
| <b>Total Assets</b>                 | <b>\$42,054,262.69</b>     |
| <b>Liabilities and Equity</b>       |                            |
| ▶ Current Liabilities               | 28,240,760.81              |
| ▶ Long Term Liabilities             | 3,323,435.00               |
| ▶ Stockholders Equity               | 10,491,166.88              |
| <b>Total Liabilities and Equity</b> | <b>\$42,055,362.69</b>     |

Account Group drillable functionality takes you to **another financial report**, but not General Ledger Report.

Actual column has no drillable functionality available.

| Balance Sheet (in USD)                 |                            |
|--|----------------------------|
|  | Month Ending<br>12/31/2019 |
| <b>Current Assets</b>                  |                            |
| ▶ Cash and Cash Equivalents            |                            |
| Checking 1 - SVB                       | 24,575,816.53              |
| Checking 2 - SVB                       | 5,228,523.63               |
| Checking 3 - SVB                       | 686,974.00                 |
| Cash                                   | 1,103,480.00               |
| Cash Equivalents                       | 662,088.00                 |
| Investments and Securities             | 1,324,175.00               |
| <b>Total Cash and Cash Equivalents</b> | <b>33,581,057.16</b>       |



# Drilldown through account groups (R2)

Now the Balance Sheet – Condensed:

| Balance Sheet (in USD)              |                            |
|-------------------------------------|----------------------------|
|                                     | Month Ending<br>12/31/2019 |
| <b>▼ Assets</b>                     |                            |
| ▶ Current Assets                    | 37,882,033.82              |
| ▶ Fixed Assets, Net                 | 882,783.00                 |
| ▶ Intangible Assets, Net            | 1,765,570.00               |
| ▶ Other Assets                      | 1,434,525.00               |
| <b>Total Assets</b>                 | <b>\$ 41,964,911.82</b>    |
| <b>▼ Liabilities and Equity</b>     |                            |
| ▶ Current Liabilities               | 28,204,760.81              |
| ▶ Long Term Liabilities             | 3,323,435.00               |
| ▶ Stockholders Equity               | 10,437,816.01              |
| <b>Total Liabilities and Equity</b> | <b>\$ 41,966,011.82</b>    |

| General Ledger report   |     |  |     |      |           |              |              |               |  |
|---|-----|--|-----|------|-----------|--------------|--------------|---------------|--|
| <a href="#">Customize</a> <a href="#">View</a> <a href="#">Print</a> <a href="#">Process &amp; store</a> <a href="#">Add to dashboard</a> <a href="#">Memorize</a> <a href="#">Export</a> |     |  |     |      |           |              |              |               |  |
| Posted dt.  | Doc | Memo/Description   | JNL | Curr | Tax amt   | Debit (USD)  | Credit (USD) | Balance (USD) |  |
|   |     | 10010 - Checking 1 - SWB (Balance forward As of 12/01/2019)        |     |      |           |              |              | 23,880,422.14 |  |
| 12/31/2019  |     | Receipts(Bank-100_CHR) - 100: December 2019<br>Batch Summary Entry | CRJ | USD  | 35,000.00 | 35,000.00    |              | 23,915,422.14 |  |
| 12/31/2019  |     | Receipts(Bank-100_CHR) - 100: December 2019<br>Batch Summary Entry | CRJ | USD  | 576.00    | 576.00       |              | 23,915,998.14 |  |
| Totals for 17710-001 - Deferred Expense - Commission  |     |  |     |      |           | 0.00         | 0.00         | 4,400.00      |  |
| 17710-002 - Deferred Expense - Royalty (Balance forward As of 12/01/2019)   |     |  |     |      |           |              |              | 2,200.00      |  |
| Totals for 17710-002 - Deferred Expense - Royalty   |     |  |     |      |           | 0.00         | 0.00         | 2,200.00      |  |
| Grand total   |     |  |     |      |           | 2,677,473.30 | 1,181,509.95 | 41,964,911.82 |  |

Account Group drillable  
functionality takes you the General  
Ledger Report.



# Account Group Filters Note (R2)

Adding an **account group filters** will/can remove the ability to drill in the Totals.

Example: **Current Assets account group** is filtered by **Department 200-Services**.

## Balance Sheet Total Assets

Link is active

| Balance Sheet (in USD)              |                            |
|-------------------------------------|----------------------------|
|                                     | Month Ending<br>12/31/2019 |
| ▼ Assets                            |                            |
| ▶ Current Assets                    | 37,882,033.82              |
| ▶ Fixed Assets, Net                 | 882,783.00                 |
| ▶ Intangible Assets, Net            | 1,765,570.00               |
| ▶ Other Assets                      | 1,434,526.00               |
| <b>Total Assets</b>                 | <b>\$ 41,964,911.82</b>    |
| ▼ Liabilities and Equity            |                            |
| ▶ Current Liabilities               | 28,204,760.81              |
| ▶ Long Term Liabilities             | 3,323,435.00               |
| ▶ Stockholders Equity               | 10,437,816.01              |
| <b>Total Liabilities and Equity</b> | <b>\$ 41,966,011.82</b>    |

## Current Assets

Account group information

Report filters

Debit or credit  
No filter

Department  
Specific departments

200-Services

Location  
No filter

Vendor  
No filter

## Balance Sheet Total Assets

Link is no longer active

| Balance Sheet (in USD)              |                            |
|-------------------------------------|----------------------------|
|                                     | Month Ending<br>12/31/2019 |
| ▼ Assets                            |                            |
| ▶ Current Assets                    | 11,413,652.49              |
| ▶ Fixed Assets, Net                 | 882,783.00                 |
| ▶ Intangible Assets, Net            | 1,765,570.00               |
| ▶ Other Assets                      | 1,434,526.00               |
| <b>Total Assets</b>                 | <b>\$15,496,530.49</b>     |
| ▼ Liabilities and Equity            |                            |
| ▶ Current Liabilities               | 28,204,760.81              |
| ▶ Long Term Liabilities             | 3,323,435.00               |
| ▶ Stockholders Equity               | 10,437,816.01              |
| <b>Total Liabilities and Equity</b> | <b>\$ 41,966,011.82</b>    |







# Dashboard Enhancements



# Service Industry Role-based Dashboards(R2)

**What has changed:** New dashboards available in the instances with the Service Industry QuickStart Template.

**Benefit:** To help people in specific roles get the information they need.

- **New Dashboards**
- AP manager
- AR manager
- CFO
- Controller
- Revenue department manager
- Support department manager



# SaaS Intelligence is now available in more regions (R3)

**What has changed:** SaaS Intelligence is now available in Australia, Canada, Ireland, South Africa, and the United Kingdom. Previously it was only available in the US

\*Additional Subscription required

**Benefit:** Fully – automated SaaS metrics tracking mechanism built directly on the Sage Intacct platform. It includes reports and visualizations that show contextual data about what's going on in your customer base





# User Experience Enhancements



# Updates to import templates (R2)

**What has changed:** We've updated more import templates from **XLS format** to the **XLSX format**.

**Benefit:** The new templates are more flexible and easier to use than previous templates.

The updated import templates are in **Company > Setup > Import Data**.

- General Ledger journal entries
- Accounts Payable Vendors
- Accounts Receivable Customers



# Resources

- Sage University Training & Release Notes
- Intacct Customer Office Hours
- View and Subscribe to the CLA Intacct Blog

<https://blogs.claconnect.com/intacct/>

- Continue to join our monthly Sage Intacct Webinars

[2023 Sage Intacct Webinar Series : 2023 : Events : CLA \(CliftonLarsonAllen\) \(claconnect.com\)](https://blogs.claconnect.com/intacct/)

The screenshot shows the Sage Intacct Blog interface. At the top, there is a search bar and the CLA logo. The main heading is "Sage Intacct Blog" with the Sage Intacct logo to the right. Below this is a social media sharing bar with icons for LinkedIn, Facebook, Twitter, Email, and Print, and a "SHARE" button. The article title is "Incorporating Sage Intacct Order Entry for Itemized Billing" by Ashley Klapperick, dated July 24, 2022. The article text discusses customer billing questions and the benefits of Sage Intacct's Order Entry application. A photo of a woman using a tablet is included. On the right side, there is a "Subscribe to Blog" button and a list of resource links: "Get More Sage Intacct Resources", "Request a Demo/Product Tour", "Free Trial", "Register for the CLA Sage Intacct webinar series", "Register for a Sage Intacct webinar", and "Current Sage Intacct Customer Login".



# *Thank you!*



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